

Woodburn Bulldog Foundation Meeting Minutes

November 19, 2018 at 7PM in Small Commons

Attendees: Doug Peterson, Rocio Avila

1. Welcome

2. Banking Statements

- The girls' soccer team has a zero balance in their WBF account
- A check was written for girls' soccer for \$56.59
- A check was written for girls' volleyball for \$388.86
- The current balance for the foundation is \$3554.95

3. Bulldog Gear

- Boys' basketball is selling shirts to raise funds for the program
- The WHS Athletic department is selling shirts
- Rocio mentioned there have been several requests by students and staff for sweatshirts
 - Doug will contact Galaxy to get a pricing quote for sweatshirts

4. Legacy Donation

- Doug met with the WHS Athletic director and a Legacy Health representative on November 1st
- The discussion regarded Legacy donating money to the WBF
- Legacy gives out donations annually from the first time a donation is received
- Each donation needs a separate donation request
- The WBF would need to provide Legacy with a # of kids the donation impacted at the end of the year
- Rocio will give Doug the contact information
- The Legacy representative will draft donation request letter and give it to the WBF for review and signature

5. 2018 Board Elections

- Only members are allowed to vote and be on the board
- Kelly, Tana, and Rocio turned in their membership form on the night of this meeting
- Kelly Nelson was nominated to be the VP and Rocio was nominated to be the treasurer
- Doug sent an email to the Board for their votes because Kelly and Tara were not present for this meeting
- Board elections will be shared at the December WBF meeting

6. Winter Concessions

- Rocio is close to having a finalized Basketball and Wrestling game schedule due to low meeting and concession help turnout by WBF volunteers

7. WBF Advertising

- The WBF will not be running any concessions for Basketball and Wrestling
- The WBF will have a table setup and run a 50/50 raffle during selected games

8. WBF PO Box

- The PO Box annual renewal date is 1/31/19
- The PO Box has only had junk mail since opening, but it is necessary if the WBF receives any checks or money transactions

9. Concession Popcorn machine repairs

- The cost for repairing popcorn machines was \$363 & \$208
- It was asked if the WBF can help pay for the repairs
- Doug will send this question to the WBF board for thoughts about how to help pay for the repairs

Tasks:

- Update the signature cards at the bank – Kelly, Tana
- Email meeting minutes and agenda – Doug
- Send weekly emails to Doug about WHS sports events - Rocio
- Contact Galaxy for a price quote for sweatshirts - Doug
- Give Doug contact information for Legacy Health representative about donates - Rocio

Next Meeting: Monday, December 10, 2018